



LICENSING SUB-COMMITTEE

REPORT

25 July 2016

Subject heading:

Co-op

8-12 Moray Way Romford RM1 4YD

Premises licence application

Mr P Jones, Licensing Officer

5th floor Mercury House

licensing@havering.gov.uk

01708 432692

Report author and contact details:

This application for a premises licence is made by Co-operative Group Food Ltd under section 17 of the Licensing Act 2003. The application was received by Havering's Licensing Authority on 7th June 2016.

Geographical description of the area and description of the building

These premises are located in Rise Park in a short parade of nine purpose-built shops. Residential properties are located above the shops. These premises originally occupied no.'s 8-10 Moray Way and a premises licence for these premises is still in force. It appears, however, that the owner of the property has moved on and now the Co-op wishes to expand into no.12.

Details of the application

Hours for the licence currently in force:

Supply of alcohol off-premises		
Day	Start	Finish
Monday to Thursday	08:00	22:00
Friday & Saturday	08:00	22:30
Sunday	09:00	18:00

Hours sought for the new licence:

Supply of alcohol off-premises		
Day	Start	Finish
Monday to Sunday	06:00	23:00

Comments and observations on the application

The applicant acted in accordance with regulations 25 and 26 of *The Licensing Act 2003 (Premises licences and club premises certificates) Regulations 2005* relating to the advertising of the application. The required public notice was installed in the 10 June 2016 edition of the Romford Recorder.

The applicant indicates that the current licence for 8-10 Moray Way will be surrendered upon the grant of this application; however, the applicant is not the holder of the current licence. The holder of the current licence would either need to surrender it himself or provide consent for the licence to be transferred to Co-operative Group Food Ltd., at which point the surrender could be made by the applicant. A copy of the current premises licence is attached for reference.

The premises intend to be open to the public from 06:00 to 23:00 in line with the alcohol supply hours. The Guidance to the Act indicates at paragraph 10.15:

Shops, stores and supermarkets should normally be free to provide sales of alcohol for consumption off the premises at any times when the retail outlet is open for shopping unless there are good reasons, based on the licensing objectives, for restricting those hours.

Summary

There were two representations against this application from local residents.

There were no representations against this application from responsible authorities.



Part A

Premises licence number

011767

Part 1 – Premises details

Postal address of premises, or if none, ordnance survey map reference or description

**Planets Premier Food & Wine
8-10 Moray Way Romford RM1 4YD**

Where the licence is time limited the dates

Not applicable

Licensable activities authorised by the licence

Supply of alcohol

The times the licence authorises the carrying out of licensable activities

**Monday to Thursday – 08:00 to 22:00
Friday & Saturday – 08:00 to 22:30
Sunday – 09:00 to 18:00**

The opening hours of the premises

**Monday to Saturday – 07:00 to 23:00
Sunday – 08:00 to 22:30**

Where the licence authorises supplies of alcohol whether these are on and/ or off supplies

Off supplies only

Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence

[Redacted information]

Registered number of holder, for example company number, charity number (where applicable)

Not applicable

Name, address and telephone number of designated premises supervisor where the premises licence authorises for the supply of alcohol

[REDACTED]

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol

[REDACTED]

Mandatory conditions

1. No supply of alcohol may be made under the premises licence:
 - (a) at a time when there is no designated premises supervisor in respect of the premises licence, or
 - (b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
3. (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
(2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
(3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—
 - (a) a holographic mark, or
 - (b) an ultraviolet feature.
4. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.
5. For the purposes of the condition set out in paragraph 4 —
 - (a) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
 - (b) “permitted price” is the price found by applying the formula —
$$P=D+(D \times V)$$

where —

- (i) P is the permitted price,
- (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
- (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;

Mandatory conditions – contd.

- (c) “relevant person” means, in relation to premises in respect of which there is in force a premises licence —

 - (i) the holder of the premises licence,
 - (ii) the designated premises supervisor (if any) in respect of such a licence, or
 - (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;
 - (d) “relevant person” means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
 - (e) “value added tax” means value added tax charged in accordance with the Value Added Tax Act 1994.
6. Where the permitted price given by paragraph (b) of paragraph 5 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
7. (1) Sub-paragraph (2) applies where the permitted price given by paragraph (b) of paragraph 5 on a day (“the first day”) would be different from the permitted price on the next day (“the second day”) as a result of a change to the rate of duty or value added tax.
- (2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

Annex 2 – conditions consistent with the operating schedule

- 1. All staff shall be trained regularly and the training documented.
- 2. All instances of crime and disorder must be reported to the Police
- 3. An incident book must be used to record all instances of public disorder.
- 4. CCTV must be installed, operated and maintained in agreement with the Police.
- 5. The CCTV system shall enable frontal identification of every person entering the premises. The CCTV system shall record in real time and operate while the premises are open for the provision of licensable activity.
- 6. The CCTV recordings must be kept available for a minimum of 31 days.
- 7. CCTV recordings shall be made available to an authorised officer or a Police officer subject to data protection legislation within 24 hours of any request.
- 8. Notices must be displayed for customers’ attention discouraging noise from patrons arriving, queuing or departing from the premises.
- 9. The premises licence holder shall adopt a ‘Challenge 25’ policy.
- 10. The premises licence holder shall ensure that staff are trained further to age restricted products and ensure that staff having received this training sign to confirm that they have understood the training.
- 11. The premises licence holder shall keep records of training and instruction given to staff.
- 12. The premises licence holder shall put arrangements in place to ensure that before serving alcohol to young persons staff ask to see accredited proof of age.

Annex 2 – conditions consistent with the operating schedule – contd.

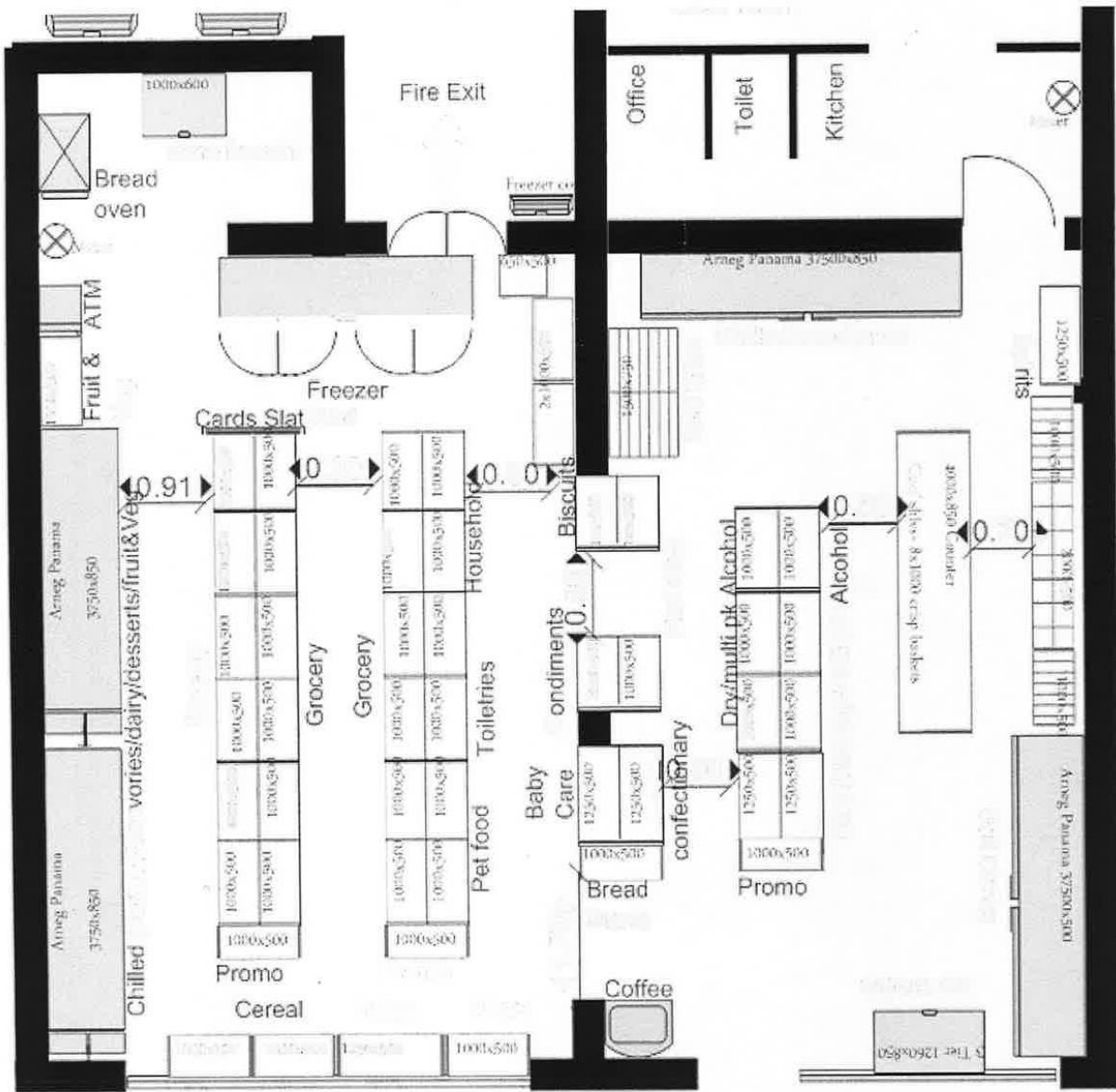
- 13. The premises licence holder shall require staff to note any refusals to sell to young people in a refusals log.**

Annex 3 – conditions attached after a hearing by the Licensing Authority

- 14. No more than 30% of the sales area may be devoted to the sale or display of alcohol.**
- 15. A properly specified and fully operational CCTV system shall be installed or the existing system maintained to a satisfactory standard. The system shall incorporate a camera covering each of the entrance doors and be capable of providing an image which is regarded as ‘identification standard’ of all persons entering and/or leaving the premises. All other areas of risk identified in the operational requirement shall have coverage appropriate to the risk.**
- 16. To obtain a clear head and shoulders image of every person entering the premises on the CCTV system, persons entering the premises should be asked to remove headwear unless worn as part of religious observance.**
- 17. The CCTV system shall incorporate a recording facility and all recordings shall be securely stored for a minimum of one calendar month. A system shall be in place to maintain the quality of the recorded image and a complete audit trail maintained. The system shall comply with other essential legislation and all signs as required shall be clearly displayed. The system shall be maintained and fully operational throughout the hours that the premises are open for any licensable activity.**
- 18. A staff member from the premises who can operate the CCTV system shall be on the premises at all times when the premises are open to the public. This staff member shall be able to show Police recent data or footage with the absolute minimum of delay when requested.**
- 19. A hard-bound not loose-leaf incident log shall be kept at the premises and made available on request to an authorised officer of the Council or the Police which shall record the following:**
- All crimes reported to the venue**
 - Any complaints received**
 - Any incidents of disorder**
 - Any faults in the CCTV system**

Annex 4 – premises plans

Original premises plans are held by the Licensing Authority of the London Borough of Havering.





Part B

Premises licence summary

Premises licence number

011767

Premises details

Postal address of premises, if any, or if none, ordnance survey map reference or description

Planets Premier Food & Wine
8-10 Moray Way Romford RM1 4YD

Where the licence is time limited the dates

Not applicable

Licensable activities authorised by the licence

Supply of alcohol

The times the licence authorises the carrying out of licensable activities

Monday to Thursday – 08:00 to 22:00
Friday & Saturday – 08:00 to 22:30
Sunday – 09:00 to 18:00

The opening hours of the premises

Monday to Saturday – 07:00 to 23:00
Sunday – 08:00 to 22:30

Where the licence authorises supplies of alcohol whether these are on and / or off supplies

Off supplies only

Name, (registered) address of holder of premises licence

[Redacted name and address]

Registered number of holder, for example company number, charity number (where applicable)

Not applicable

Name of designated premises supervisor where the premises licence authorises for the supply of alcohol

[Redacted name]

State whether access to the premises by children is restricted or prohibited

Not applicable

2 of 2

COPY

**LONDON BOROUGH OF HAVERING
ROAD TRAFFIC REGULATION ACT 1984 - SECTION 14(1)**

**THE HAVERING [ELMHURST DRIVE] (No. 1)
(TEMPORARY PROHIBITION OF TRAFFIC) ORDER 2016**

- The Council of the London Borough of Havering HEREBY GIVES NOTICE that it proposes to make an Order under section 14(1) of the Road Traffic Regulation Act 1984 the effect of which would be to prohibit vehicular traffic from entering or proceeding in the length of the road specified in column 1 of the table to the Schedule in this Notice to enable National Grid to install a new gas connection with excavation thereon ("the Works")
- The prohibitions specified in Article 1 above are necessary because the Works proposed are to be executed on or near the said road and the likelihood of danger to the public.
- If the Order is made, the Order shall come into operation on 20th June 2016 and would be valid for a maximum period of 18 months or until the Works are completed, whichever is the sooner. The Works are scheduled to commence on the dates specified in column 2 of the table in the Schedule.
- The prohibitions specified would only be operational at such times as described in column 2 of the table to the Schedule in this Notice and as shall from time to time be indicated by the display of traffic signs on the street pursuant to Section 68 of the Road Traffic Regulation Act 1984.
- An exemption would be provided in the proposed Order to permit pedestrian access at any time to any premises situated on or adjacent to the said roads or to any other premises accessible for pedestrians from, and only from the said road.
- An alternative route is available for use and is identified in column 3 of the table in the Schedule to this Notice.
- Section 16(1) RTRA states "A person who contravenes, or who uses or permits the use of a vehicle in contravention of, a restriction of prohibition imposed by an order under section 14 of this Act shall be guilty of an offence". The maximum penalty on summary conviction is £1000.
- Persons having a query concerning these Works or the proposed Order should email dean.martin@havering.gov.uk

DATED this 10th June 2016

Daniel Fenwick, Director of Legal & Governance
London Borough of Havering, Town Hall
Main Road, Romford, RM1 3BD

SCHEDULE

1 Road/Length of Road	2 Duration of Works	3 Alternative route
Temporary closure of Elmhurst Drive Road closed outside 49 Elmhurst Drive RM11 1NZ	Between: 08:00 hours on 20th June 2016 - 17:00 hours on 24th May 2016 or upon completion of the works whichever is the sooner	Hornchurch Road Grosvenor Drive Osborne Road

**LONDON BOROUGH OF HAVERING
ROAD TRAFFIC REGULATION ACT 1984 - SECTION 14(1)**

THE HAVERING [ORANGE TREE HILL] (No. 1) (TEMPORARY PROHIBITION OF TRAFFIC) ORDER 2016

- The Council of the London Borough of Havering HEREBY GIVES NOTICE that it proposes to make an Order under section 14(1) of the Road Traffic Regulation Act 1984 the effect of which would be to prohibit vehicular traffic from entering or proceeding in the length of the road specified in column 1 of the table to the Schedule in this Notice to enable National Grid to install a new gas connection thereon ("the Works")
- The prohibitions specified in Article 1 above are necessary because the Works proposed are to be executed on or near the said road and the likelihood of danger to the public.
- If the Order is made, the Order shall come into operation on 4th July 2016 and would be valid for a maximum period of 18 months or until the Works are completed, whichever is the sooner. The Works are scheduled to commence on the dates specified in column 2 of the tables in the Schedule.
- The prohibitions specified would only be operational at such times as described in column 2 of the table to the Schedule in this Notice and as shall from time to time be indicated by the display of traffic signs on the street pursuant to Section 68 of the Road Traffic Regulation Act 1984.
- An exemption would be provided in the proposed Order to permit pedestrian access at any time to any premises situated on or adjacent to the said roads or to any other premises accessible for pedestrians from, and only from the said road.
- An alternative route is available for use and is identified in column 3 of the table in the Schedule to this Notice.
- Section 16(1) RTRA states "A person who contravenes, or who uses or permits the use of a vehicle in contravention of, a restriction of prohibition imposed by an order under section 14 of this Act shall be guilty of an offence". The maximum penalty on summary conviction is £1000.
- Persons having a query concerning these Works or the proposed Order should email dean.martin@havering.gov.uk

DATED this 10th June 2016

Daniel Fenwick, Director of Legal & Governance
London Borough of Havering, Town Hall
Main Road, Romford, RM1 3BD

SCHEDULE

1 Road/Length of Road	2 Duration of Works	3 Alternative route
Temporary closure of Orange Tree Hill RM4 1PB Road closed 50 metres south of its junction with Pinewood Road and extends further south for 15 metres.	Between: 08:00 hours on 4th July 2016 to 17:00 hours on 8th July 2016 or upon completion of the works whichever is the sooner	Lower Bedfords Road Noak Hill Road Broxhill Road Orange Tree Hill

Legal and Public Notices

LONDON BOROUGH OF HAVERING

NOTICE OF APPLICATIONS FOR PLANNING PERMISSION

Notice is hereby given that the Council has received the following applications which need to be advertised for the reasons set out below:

Application: P0556.16
Location: Paternoster House Ivy Lodge Farm Nags Head Lane Upminster
Development: Erection of a timber shed in rear garden and the provision of patio adjacent to house.
Applicant: Mr Phillip Bellamy
Reasons: The application is contrary to the Metropolitan Green Belt Policies of the Core Strategy and Development Control Policies Development Plan Documents.

Application: P0640.16
Location: 34 Parkway Gidea Park
Development: Proposed Summerhouse
Applicant: Ms C Lampard
Reasons: The application affects the character or appearance of a Conservation Area

Application: P0721.16
Location: 19 Squirrels Heath Avenue Romford
Development: Single and two storey rear extensions, porch, external alterations, replacement windows and re-roofing.
Applicant: Mr & Mrs Matharu
Reasons: The application affects the character or appearance of a Conservation Area

Application: P0724.16
Location: Stubbers Adventure Centre Ockendon Road Upminster
Development: Siting of 4 caravans to provide temporary accommodation for seasonal staff.
Applicant: Mr Robert Edwards
Reasons: The application is contrary to the Metropolitan Green Belt Policies of the Core Strategy and Development Control Policies Development Plan Documents.

Application: P0792.16
Location: Damyns Hall Aerodrome Aveyley Road Upminster
Development: New concrete hardstanding vehicular access located on the eastern boundary of Damyns Hall Aerodrome
Applicant: Mr Timothy Lyons
Reasons: The application is contrary to the Metropolitan Green Belt Policies of the Core Strategy and Development Control Policies Development Plan Documents. The application does not accord with the provisions of the development plan in force in the area in which the land to which the application relates is situated

Application details, including the plans, can be viewed online at www.havering.gov.uk/planning or at the Planning reception, located in the Public Advice and Service Centre (PASC), accessed via the Liberty Shopping Centre, Romford, between 9am and 11am, Monday to Friday, except for the last Wednesday of each month when the reception is closed.

If you wish to comment on an application, please use the online comment form available on the Council's web site or alternatively write to the Head of Regulatory Services at the 5th Floor, Mercury House, Mercury Gardens, Romford, RM1 3SL quoting the application number and location. Comments must be received within 21 days from the date on this notice. Please note that members of the public are entitled to see and take copies of any comments you make and your comments may also be available to view on the internet.

**Patrick Keyes
Head of Regulatory Services
Date: 10th June 2016**

**Licensing Act 2003
Notice of application for a New
Premises Licence**

Name of applicant: Co-operative Group Food Limited
Address of Premises: Co-op, 8-12 Moray Way, Romford RM1 4YD

The licensable activities will be for the sale of alcohol for consumption off the premises between Monday-Sunday 06:00-23:00. Conditions will apply.

Anyone wishing to make a representation to this application may do so by 5 July 2016.

A record of the application made to the Licensing Authority will be kept on a register at the address given below and the register may be inspected during normal office hours.

All representations regarding this application MUST BE IN WRITING and sent to: Licensing Team, Public Protection, London Borough of Havering, c/o Town Hall, Main Road, Romford RM1 3BD Or www.havering.gov.uk

It is an offence knowingly or recklessly to make a false statement in connection with an application and is subject to a maximum fine of £5000 on summary conviction for the offence.

Ward Hadaway

**BRIAN JOHN THOMAS
ANDERSON (Deceased)**

Pursuant to the Trustee Act 1925 any persons having a claim against or an interest in the Estate of the above named, late of 35 Hixacre Avenue, Romford, Essex RM7 0UJ, who died on 01/01/2016, are required to send written particulars thereof to the undersigned on or before 18/08/2016, after which date the Estate will be distributed having regard only to the claims and interests of which they have had notice.

Attwainers Jameson Hill, 147 High Road, Loughton, Essex IG10 4LY.
Attn: Miss Charlotte Conway
Ref: CXC/ANDERSON/2989424-0001



Good Vehicles Operator's Licence

A Whalebone Building Supplies Ltd of Sungate Nurseries, Collier Row Road, Romford, Essex, RM5 2BH is applying to change an existing licence as follows: To keep an extra 1 goods vehicles and 0 trailers at the operating centre at Sungate Nurseries, Collier Row Road, Romford, Essex, RM5 2BH. Owners or occupiers of land (including buildings) near the operating centre(s) who believe that their use or enjoyment of that land would be affected, should make written representations to the Traffic Commissioner at: Hillcrest House, 386 Harehills Lane, Leeds, LS9 6NF, stating their reasons, within 21 days of this notice. Representatives must at the same time send a copy of their representations to the applicant at the address given at the top of this notice. A guide to making representations is available from the Traffic Commissioner's office.



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Legal and Public Notices

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FROM £15 A WEEK . VAT
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CONTAINER STORAGE
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from £20pw
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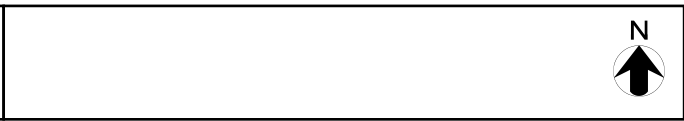
STORAGE LOCK-UP GARAGES
Romford RM7 - £20pw
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(Some Blocks in Gated Yard)
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in this newspaper call the team on
0845 671 4460
who will be happy to help and advise you.
ARCHANT



Co-Op, 8-12 Moray Way



Scale: 1:1000
Date: 07 June 2016



London Borough of Havering
 Town Hall, Main Road
 Romford, RM1 3BD
 Tel: 01708 434343

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 Ordnance Survey 100024327

**Application for a premises licence to be granted
under the Licensing Act 2003**

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We Co-operative Group Food Ltd

(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises Details

Postal address of premises or, if none, Ordnance Survey map reference or description Co-operative 8-12 Moray Way			
Post town	Romford	Postcode	RM1 4YD
Telephone number at premises (if any)			
Non-domestic rateable value of premises		£315 (new build)	

Part 2 - Applicant Details

Please state whether you are applying for a premises licence as
Please tick as appropriate

- | | | |
|---|-------------------------------------|-----------------------------|
| a) an individual or individuals * | <input type="checkbox"/> | please complete section (A) |
| b) a person other than an individual * | | |
| i. as a limited company | <input checked="" type="checkbox"/> | please complete section (B) |
| ii. as a partnership | <input type="checkbox"/> | please complete section (B) |
| iii. as an unincorporated association or | <input type="checkbox"/> | please complete section (B) |
| iv. other (for example a statutory corporation) | <input type="checkbox"/> | please complete section (B) |
| c) a recognised club | <input type="checkbox"/> | please complete section (B) |
| d) a charity | <input type="checkbox"/> | please complete section (B) |
| e) the proprietor of an educational establishment | <input type="checkbox"/> | please complete section (B) |
| f) a health service body | <input type="checkbox"/> | please complete section (B) |

- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales please complete section (B)
- g) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England please complete section (B)
- h) the chief officer of police of a police force in England and Wales please complete section (B)

* If you are applying as a person described in (a) or (b) please confirm:

Please tick yes

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or
- I am making the application pursuant to a statutory function or
- a function discharged by virtue of Her Majesty's prerogative

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
I am 18 years old or over				<input type="checkbox"/>	Please tick yes
Current postal address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					

SECOND INDIVIDUAL APPLICANT (if applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
I am 18 years old or over				<input type="checkbox"/>	Please tick yes
Current postal address if different from premises address					
Post town		Postcode			
Daytime contact telephone number					
E-mail address (optional)					

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name Co-operative Group Food Ltd
Address Dept 10227 1 Angel Square Manchester M60 0AG
Registered number (where applicable) IP26715R
Description of applicant (for example, partnership, company, unincorporated association etc.) Industrial Provident
Telephone number (if any)
E-mail address (optional)

Part 3 Operating Schedule

When do you want the premises licence to start?

DD	MM	YYYY
⊥	⊥	⊥
⊥	⊥	⊥
⊥	⊥	⊥

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD	MM	YYYY
⊥	⊥	⊥
⊥	⊥	⊥
⊥	⊥	⊥

Please give a general description of the premises (please read guidance note 1)

Proposed convenience retail store to trade 7 days a week selling groceries, sundry items and alcohol for consumption off the premises only.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

What licensable activities do you intend to carry on from the premises?

(Please see sections 1 and 14 of the Licensing Act 2003 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment

Please tick any that apply

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

Provision of late night refreshment (if ticking yes, fill in box I)

Supply of alcohol (if ticking yes, fill in box J)

In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 6)			Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3)		
Mon					
Tue			<u>State any seasonal variations for performing plays</u> (please read guidance note 4)		
Wed					
Thur			<u>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Fri					
Sat					
Sun					

B

Films Standard days and timings (please read guidance note 6)			Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>			
				Outdoors	<input type="checkbox"/>			
				Both	<input type="checkbox"/>			
Day	Start	Finish	Please give further details here (please read guidance note 3)					
Mon								
Tue								
Wed						State any seasonal variations for the exhibition of films (please read guidance note 4)		
Thur								
Fri						Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sat								
Sun								

C

Indoor sporting events Standard days and timings (please read guidance note 6)			<u>Please give further details</u> (please read guidance note 3)
Day	Start	Finish	
Mon			
Tue			<u>State any seasonal variations for indoor sporting events</u> (please read guidance note 4)
Wed			<u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u> (please read guidance note 5)
Thur			
Fri			
Sat			
Sun			

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 6)			<u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>																							
				Outdoors	<input type="checkbox"/>																							
<table border="1"> <thead> <tr> <th>Day</th> <th>Start</th> <th>Finish</th> </tr> </thead> <tbody> <tr> <td>Mon</td> <td></td> <td></td> </tr> <tr> <td>Tue</td> <td></td> <td></td> </tr> <tr> <td>Wed</td> <td></td> <td></td> </tr> <tr> <td>Thur</td> <td></td> <td></td> </tr> <tr> <td>Fri</td> <td></td> <td></td> </tr> <tr> <td>Sat</td> <td></td> <td></td> </tr> <tr> <td>Sun</td> <td></td> <td></td> </tr> </tbody> </table>				Day	Start	Finish	Mon			Tue			Wed			Thur			Fri			Sat			Sun			Both
Day	Start	Finish																										
Mon																												
Tue																												
Wed																												
Thur																												
Fri																												
Sat																												
Sun																												
			<u>Please give further details here</u> (please read guidance note 3)																									
			<u>State any seasonal variations for boxing or wrestling entertainment</u> (please read guidance note 4)																									
			<u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 5)																									

E

Live music Standard days and timings (please read guidance note 6)			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors <input type="checkbox"/>
				Outdoors <input type="checkbox"/>
				Both <input type="checkbox"/>
Day	Start	Finish		
Mon			Please give further details here (please read guidance note 3)	
Tue				
Wed			State any seasonal variations for the performance of live music (please read guidance note 4)	
Thur				
Fri			Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 5)	
Sat				
Sun				

F

Recorded music Standard days and timings (please read guidance note 6)			<u>Will the playing of recorded music take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3)		
Mon					
Tue			<u>State any seasonal variations for the playing of recorded music</u> (please read guidance note 4)		
Wed					
Thur			<u>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Fri					
Sat					
Sun					

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 6)			Please give a description of the type of entertainment you will be providing		
Day	Start	Finish	<u>Will this entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue			<u>Please give further details here</u> (please read guidance note 3)		
Wed					
Thur			<u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 4)		
Fri					
Sat			<u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Sun					

G

Performances of dance Standard days and timings (please read guidance note 6)			Will the performance of dance take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors <input type="checkbox"/>
				Outdoors <input type="checkbox"/>
				Both <input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3)	
Mon				
Tue				
Wed			State any seasonal variations for the performance of dance (please read guidance note 4)	
Thur				
Fri			Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list (please read guidance note 5)	
Sat				
Sun				

I

Late night refreshment Standard days and timings (please read guidance note 6)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon			<u>Please give further details here</u> (please read guidance note 3)		
Tue					
Wed			<u>State any seasonal variations for the provision of late night refreshment</u> (please read guidance note 4)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</u> (please read guidance note 5)		
Sat					
Sun					

J

Supply of alcohol Standard days and timings (please read guidance note 6)			Will the supply of alcohol be for consumption – please tick (please read guidance note 7)	On the premises	<input type="checkbox"/>			
				Off the premises	<input checked="" type="checkbox"/>			
				Both	<input type="checkbox"/>			
Day	Start	Finish	State any seasonal variations for the supply of alcohol (please read guidance note 4)					
Mon	06:00	23:00						
Tue	06:00	23:00						
Wed	06:00	23:00						
Thur	06:00	23:00						
Fri	06:00	23:00						
Sat	06:00	23:00						
Sun	06:00	23:00						
						Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 5)		

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor:

Name Alan Horsup

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8).

None

L

Hours premises are open to the public Standard days and timings (please read guidance note 6)			<u>State any seasonal variations</u> (please read guidance note 4)
Day	Start	Finish	
Mon	06:00		
		23:00	
Tue	06:00		
		23:00	
Wed	06:00		
		23:00	
Thur	06:00		
		23:00	
Fri	06:00		
		23:00	
Sat	06:00		
		23:00	
Sun	06:00		
		23:00	
<u>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</u> (please read guidance note 5)			

M Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 9)

The premise currently has a Premises Licence, which will be surrendered upon the granting of the Licence the subject of this application.

The applicant has given thought to the potential impact of the grant of this application on the four licensing objectives and, having regard to the locality, considers that the following conditions are appropriate.

b) The prevention of crime and disorder

1. The premises shall maintain a CCTV system which gives coverage of all entry and exit points. The system shall continually record whilst the premises are open and conducting licensable activities. All recordings shall be stored for a minimum period of 28 days and shall be capable of being easily downloaded. Recordings shall be made available upon the receipt of a request by an authorised Officer of the Police or the Local Authority.

2. There shall be "CCTV in Operation" signs prominently displayed at the premises.

3. An incident log (whether kept in a written or electronic form) shall be retained at the premises and made available to an authorised Officer of the Police or the Local Authority.

4. The premises shall operate a proof of age scheme, such as a Challenge 25, whereby the only forms of acceptable identification shall be either a photographic driving licence, a valid passport, military identification or any other recognised form of photographic identification incorporating the PASS logo, or any other form of identification from time to time approved by the secretary of the state.

5. The premises will be fitted with a burglar alarm system

6. The premises will be fitted with a panic button system for staff to utilise in the case of an emergency.

c) Public safety

The premises licence holder shall ensure that the appropriate fire safety, and health and safety regulations are applied at the premises.

d) The prevention of public nuisance

A complaints procedure will be maintained, details of which will be made available in store and upon request.

e) The protection of children from harm

1. All staff will receive comprehensive training in relation to age restricted products and in particular the sale of alcohol. No member of staff will be permitted to sell age restricted products until such time as they have successfully completed the aforementioned training.
2. An age till prompt system will be utilised at the premises in respect of age restricted products.
3. A refusals register (whether kept and written or electronic form) will be maintained at the premises and will be made available for inspection upon request by an authorised Officer of the Police or the Local Authority

Checklist:

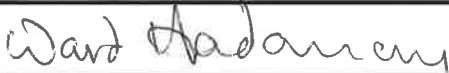
Please tick to indicate agreement

- I have made or enclosed payment of the fee.
- I have enclosed the plan of the premises.
- I have sent copies of this application and the plan to responsible authorities and others where applicable.
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable.
- I understand that I must now advertise my application.
- I understand that if I do not comply with the above requirements my application will be rejected.

IT IS AN OFFENCE, LIABLE ON SUMMARY CONVICTION TO A FINE NOT EXCEEDING LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION.

Part 4 – Signatures (please read guidance note 10)

Signature of applicant or applicant's solicitor or other duly authorised agent (see guidance note 11). **If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	6 June 2016
Capacity	Solicitor acting on behalf of the applicant

For joint applications, signature of 2nd applicant or 2nd applicant's solicitor or other authorised agent (please read guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 13)			
Mrs Cheryl Scott Ward Hadaway Sandgate House 102 Quayside			
Post town	Newcastle upon Tyne	Postcode	NE1 3DX
Telephone number (if any)	0191 204 4365		
If you would prefer us to correspond with you by e-mail, your e-mail address (optional) cheryl.scott@wardhadaway.com			

Notes for Guidance

1. Describe the premises, for example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.
2. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
3. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
4. For example (but not exclusively), where the activity will occur on additional days during the summer months.
5. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
6. Please give timings in 24 hour clock (e.g. 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.
7. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.
8. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.
9. Please list here steps you will take to promote all four licensing objectives together.
10. The application form must be signed.
11. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
12. Where there is more than one applicant, each of the applicant or their respective agent must sign the application form.
13. This is the address which we shall use to correspond with you about this application.

REF AGH/018058

PAUL BEAUMONT

16A MORAY WAY

RISE PARK

ROTFORD

ESSEX RM14YD

13-06-2016



DEAR MR HUNT

I am writing to you over my concerns regarding the proposed licence application - CO-OP. Over the last few years since the sale of alcohol at our local shops the nuisance and behaviour has become quite intolerant for ^{exp} ① the dealing of drugs ② Defecating & urinating to the side & Rear of the property ③ also problems with gangs of youths that can be quite intimidating to the elder residents and also there are many children in the area due to the opposite nursery these are just some of the examples of the increasing problems in the Rise Park Area so this is why I strongly oppose the above licence application.

yours sincerely

PAUL BEAUMONT

312 HAVERING ROAD

ROMFORD

4 JULY 2016

ESSEX

RM1 4TJ

REF: AGH/018058,



Dear Sir / Madam,

I wish to object to the Licence Application for 8-12 Moray Way, RM1 4TD. I live approx 50 yards from the above premises and feel my family life will be affected by the sale of alcohol from 6.00 am to 11 p.m. It could be an attraction for teenagers to congregate at the rear of my property and produce more noise and rubbish which I already have issues with.

8-12 Moray Way is on the main route for schoolchildren from 8.30 - 9.00 am and 15.00 - 16.00 PM who could be confronted by early morning or afternoon drinkers. Havering is already amongst the highest areas within the Metropolitan Police for alcohol violence.

I already have issues with spirit and beer bottles being deposited in or around our property, (back and front gardens). As we live so close to the premises, the noise levels would increase dramatically by the loading and unloading of alcohol supplies in the service road which is adjacent to my rear garden.

I believe the early morning opening and late night closing would severely disrupt my families quality of life in the area.

Yours faithfully

G. E. Winney (MR G. E. WINNEY)